

## BURSARY SCHEME FOR FOUNDATION OR START LEVEL COURSE CANDIDATES FOR THOSE IN FINANCIAL NEED

# COACHING APPLICATION FORM

Grants are available to affiliated sports clubs in the area normally covered by Surrey Playing Fields to assist one of their young coaches who are in need of financial support to attend a recognised course to develop their coaching skills. The highest level of grant will be 50% of the cost of an appropriate course with a maximum of £250. The sponsoring sports club, or another funding agency, will be expected to fund the remainder. The bursary scheme is subject to the funds being available.

Applicants must inform the SPF if funding applications have already been made to other agencies, i.e. Sport England, National Governing Body (NGB) etc. SPF may monitor the process and reserves the right to contact the Club at any stage during the 12 months following the coaching qualification.

SPF intends that a decision concerning the outcome of the application will normally be made within 4 weeks of receipt of an electronic Application. Any course that has commenced before the Grant offer is made will not be eligible for funding. Any Club may only make 3 successful applications in one year.

### Contact Details

<b>Applicant Club</b> must be affiliated, as appropriate, to the NGB of their sport. Preference may be given to those clubs who have, or are working towards, 'Clubmark' or a similar club accreditation.	<b>Coach</b> in need of funding
Club Name	Name  Date of Birth
Address	Address
Contact Phone	Contact Phone
Contact Email	Contact Email

### Conditions that must be satisfied

1. The Coach must be aged between 10 and 20 from the start of the course to the qualification date.
2. The Coach should be in full time education for the duration of the qualification process. Please state:

Name of School/College/University	Address

3. The Coach must already be actively coaching (or assisting coaches) at their club, within the area normally covered by SPF, for 6 months prior to application, and must reasonably intend to continue to coach in the club for the 24 months following successfully achieving their qualification.

4. The Applicant Club supporting the Coach must commit to mentoring and working with the above Coach pre- and post-qualification, and ensure that all membership and current DBS requirements are met.

**Course that will be attended**

Course Title	Venue	Course Dates	Assessment Date

**The cost of the Course is £        and the grant applied for is £**

**Declaration by the Coach**

I confirm that I have been coaching at (name of club) \_\_\_\_\_ for at least 6 months and intend to continue coaching in my sport at this and/or another Surrey club continuous for at least 24 months after the qualification assessment date.

I also confirm that all details regarding this application are correct.

Please give details of any other personal funding applications / offers relevant to this application..

\_\_\_\_\_

I understand that if this agreement is broken, Bursary Funding may have to be returned.

I hereby agree to the terms and conditions of this form.

Name \_\_\_\_\_ Date \_\_\_\_\_

**Declaration by the Applicant Club**

SPF may contact the Club at any time to monitor the process and requires two Club officials to support this application

1. We confirm that the above bursary applicant will receive support and mentoring guidance from us and has every reasonable intention of continuing their coaching involvement with the club.

Name of the club representative who will manage this process

Name \_\_\_\_\_ Club role \_\_\_\_\_

2. We confirm and undertake that the above club's NGB membership, and coach's DBS status will remain current throughout the bursary period, and that all application details are correct. We also confirm that the coach, to the best of our knowledge, needs the financial support to attend and cover the course costs.

3. We confirm that the Club or another funding agency, will meet the amount of the course costs not covered by this grant.

Printed Name \_\_\_\_\_ E-mail \_\_\_\_\_

Position in the Club  
eg. Chairman/Treasurer/Secretary \_\_\_\_\_

Date \_\_\_\_\_

All applications should be directed to the County Development Officer of SPF  
[barry.hitchcock@gmx.co.uk](mailto:barry.hitchcock@gmx.co.uk)